

ODISHA STATE ROAD TRANSPORT CORPORATION; BHUBANESWAR

No. 2931 /MIS -917/19

dt. 08/03/2019

**EXPRESSION OF INTEREST**

Expression of Interest are invited in the prescribed form, from the intending persons/firms/institutions for **EMPANELMENT OF "DISTRIBUTORS" FOR SUPPLY OF FOOD PRODUCTS IN BUSES .**

For details of Tender including Tender Schedule, terms and conditions, please visit our website [www.osrtc.in](http://www.osrtc.in) .

By order of Chairman-cum-Managing Director.

  
General Manager (Admn.)  
OSRTC, Bhubaneswar

8.3.19

FORM NO. \_\_\_\_\_

RECEIPT NO. \_\_\_\_\_



**Odisha State Road Transport Corporation**

Paribahan Bhawan, Sachivalaya Marg

Bhubaneswar-751009

**APPLICATION FOR EMPANELMENT OF "DISTRIBUTORS" FOR SUPPLY OF  
FOOD PRODUCTS IN BUSES .**

(COST RS. 1120/- including GST NON REFUNDABLE )

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TEL/MOBILE \_\_\_\_\_



# **ODISHA STATE ROAD TRANSPORT CORPORATION**

## **EXPRESSION OF INTEREST (EOI)**

*FOR*

### **EMPANELMENT OF “DISTRIBUTORS” FOR SUPPLY OF FOOD PRODUCTS IN BUSES .**

#### **INTRODUCTION**

Odisha State Road Transport Corporation is operating 428 vehicles in 216 routes out of which 330 buses in long routes excluding small LCV buses under 23 Depots across Odisha.

#### **AIM OF THE EOI**

The purpose of this document is to short-list bidders/Vendors who are interested and potential to supply limited food items which Can be Served in running buses.

The OSRTC is inviting applications from reputed agencies with high proficiency for supply of hygienic food and snacks items in the buses of OSRTC with their own logistic arrangements.

This EOI does not entail any Commitment on the part of OSRTC, either financial or otherwise. The OSRTC reserves the right to accept or reject any or all EOI without incurring any obligation to inform the affected applicant/s of the grounds.

#### **Excellent business opportunity:**

OSRTC invites EOI from reputed/branded players for supply of hygienic food and snacks items in the running buses. The Empanelment will remain valid for a period of two years from the date of empanelment and further extended for the period of one year. Hence, all individuals/companies/firms applying for empanelment should enclose a DD/Pay order of Rs. 50,000/- in favour of “Accounts Officer Odisha State Road Transport Corporation” as Distributor/Vendor Security/Registration fee refundable on cancellation. OSRTC intends to empanel qualified and experienced Distributor for supply of snacks and food items as per the eligibility criteria appended below for operations the essential eligibility criteria are given as follows.



**A. Eligibility criteria :**

1. The applicant should be an Individual or proprietorship/reputed firm/company registered in India for preparation & supply of food items as per **fssai** (Food Safety and Standard Authority Of India) norms.
2. Demonstrable/Proven Experience in distribution of Perishable Food Products of at least 3 years with Reputed Players .
3. The applicant shall have a minimum turnover of Rs. 10 lakhs for the last completed financial year from the business of food distribution.
4. The applicant shall have PAN number and GST Registration number.
5. Adequate storage and logistic infrastructure.
6. Having existent Supply Chain with logistics and Team.
7. Substantial Experience in the State Of Odisha.
8. Be able to advance orders with working Capital Investment.
9. Target Driven Relationship.
10. Attractive Discounts on MRP and Turnover Discounts.

**B. Terms & Conditions**

1. Application Form should be filled with neat, legible and correct entries.
2. Odisha State Road Transport Corporation. reserves the right to reject any/all application without assigning any reason and shall not be bound to acceptance of application.

The application form should be sealed in a packet. The packet containing the application form should be clearly marked "**EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF DISTRIBUTORS FOR SUPPLY OF FOOD PRODUCTS IN BUSES**" in bold capital letters . Super scribed The Technical Bid and Financial Bid duly filed in separate envelop should reach OSRTC office on or before **26.03.2019** by 3.00 P.M **through Regd. Post/ Speed Post only**. The bid shall be opened on **26.03.2019 at 04.00 P.M.**The qualified bidders in technical bid will intimate for opening of financial bid.

3. The address should be written in bold letters and send to the following address:-

**The General Manager (Admn)**  
**ODISHA STATE ROAD TRANSPORT CORPORATION.**  
Paribahan Bhawan, Sachivalaya Marg,  
Bhubaneswar – 751009  
Tel: 0674-2530908 , Fax: +91-674-2530719

4. During application evaluation, OSRTC may, at its discretion, ask the applicants for a clarification of its applicant. The request for clarification and response shall be in writing.
5. Distributor has to submit bank guarantee for the required amount of periodic credit.
6. Standard terms & conditions shall apply.

**C. DISTRIBUTORS FOR OSRTC PACKAGED FOOD PRODUCTS SNACKS SWEETS**

a) One Day Shelf Life

- Samosa/Kachori
- Patties
- Cakes

b) Two /Three Days Shelf Life

- Sandwich (Cheese)
- Bread
- Dry Cake

c) Week-Month Shelf Life

- Namkeen
- Biscuits
- Indian Sweets Ladoo/Soan Cake.

D) Any other eatable item suggested by supplier.



## Technical bid      Annexure – “A”

### Application Form

S. No.	Criteria	Fill by Applicant
	Name and full address of the applicant with Telephone & Fax Number(s) and Contact Person.	
2.	Status of the applicant:- Individual / Partnership firm / Company- Please Specify (Copy to be enclosed)	
3.	Experience of at least five year experience in the field of food product supply or marketing. (Enclose documentary evidence)	
4.	Details of national/ regional distribution network (Enclose list of authorized distributors/dealers)	
5.	In case of Firm, registered under the Partnership Act., 1932 – Proof of partners along with certificate of registration, details of their business and partnership deed etc. duly attested by Notary (Copy to be enclosed)	
6.	Proof of Minimum Annual Turnover of Rs. 10 lakhs (Rupees ten lakhs only), (last completed financial year), duly audited a Chartered Accountant/Published Annual Report (Copy to be enclosed).	
7.	FSSAI registration. (Copy to be enclosed)	
8.	Permanent Account Number (PAN) (Copy to be enclosed)	
9.	GST Registration No. (Enclose certificate)	
10.	Business profile, details of the establishment and branches, if any- Addresses, telephone numbers, contact persons etc. and details of the qualified staff entrusted for food product supply with relevant details of each staff, if any.	
11.	Storage and logistic details	

12.	Security Earnest Money Deposit (SEMD) – Rs.50,000/- (Rs. Fifty thousand only) through Demand Draft in favor of OSRTC . payable at Bhubaneswar, drawn on any Scheduled Commercial Bank (To be retained by OSRTC for the period of empanelment, no interest to be paid by OSRTC).	
13.	Bank A/C no. Name of the Bank operated the account. Complete address:	

Disclaimer

1. I/We \_\_\_\_\_ solemnly declare that to the best of my/our knowledge and belief, the information given in this application form and statements accompanying it are correct, complete and truly stated and also that we shall be found by the acts of my/our duly constituted attorney.
  
2. I/We understand that merely filling of checklist Performa does not mean the qualification for empanelment. The original papers/EMD submitted will be checked and verified by the OSRTC subsequently, and the decision taken by OSRTC will be final and binding on me/us.
  
3. I/We understand that the application is for empanelment for **two years** only. OSRTC reserves all rights to call for a fresh empanelment at any time. OSRTC also reserves all rights to empanel additional applicants during currency of empanelment.

The following person(s) may be contacted for any information or clarifications relating to this

Registration Form:

Name:

Designation:

Telephone:

Mobile:

Dated:

\_\_\_\_\_  
(Signature of the Applicant)

SEAL

Address:

\_\_\_\_\_  
\_\_\_\_\_



To be sealed in a separate envelop & super scribe as financial bid .  
Annexure – "C"

**FINANCIAL BID**  
**FOR SUPPLY OF FOOD PRODUCT IN BUSES**

1	NAME OF THE VENDOR/DISTRIBUTOR	
4	TOTAL LICENCE FEE PAYBLE TO OSRTC BY THE VENDOR PER YEAR	RS. _____ /- IN WORDS ( )

AUTHORIZED SIGNATURE OF VENDOR

NAME OF THE SIGNATORY: