

ODISHA STATE ROAD TRANSPORT CORPORATION: BHUBANESWAR
PARIBAHAN BHAWAN
UNIT-II, BHUBANESWAR – 751 009

No. 130 /Estate-28/19

Dated 04.01.2020

Short quotation Call Notice

Sealed quotations/offer in the prescribed format is invited from the advertising agencies/business organisations/public and private bodies/Proprietorship for printing, supply & pasting of international quality vinyl sticker for advertisement of HIV awareness message on behalf of OSACS on bus panels i.e 2'x1'= 2 Sqft. at backside driver cabin and 3'x4'=12 Sqft.at backside of bus body at different units of OSRTC.

The scope of the work is as follows:-

1. The vinyl sticker size is 2'x1'= 2 Sqft. and 3'x4'=12 Sqft
2. The work should be completed within 7 days of issue of work order otherwise the EMD/security amount will be forfeited without any communication.
3. The sticker may be printed in single colour or multi colour depending on the advertisement mater/design will be provided by OSACS.
4. The rate and contract will be valid for three years from the date of award of the order.
5. The tenderer may supply the vinyl stickers as and when required as per specification given by the Corporation with advertisement printed on it, he may quote the price per Sqft. to be paid.
6. Application form should be accompanied by a Demand Draft amounting to Rs560/- (Rupees five hundred sixty) only including GST @12% only which is non-refundable towards cost of application fee.
7. The sealed quotation/offer should reach in this office latest by 3:00PM of dt. 10/ 01/2020 and the same will be opened at 4:00PM of dt. 10/ 01/2020 in the office chamber of General Manager(Admn.)
8. The EMD amount of Rs.5000/- (Five thousand) only should be accompanied with the application form in shape of bank draft in favour of Accounts Officer, OSRTC payable at Bhubaneswar which will bear no interest.
9. The sealed cover should be super scribed with " **Quotation for supply, printing & pasting of vinyl stickers at OSRTC Buses**".

[Signature] 04/1/2020
General Manager (A)
OSRTC, Bhubaneswar.

Memo No. 131. (2)

Dated 04.1.2020

Copy to Notice Board/OSRTC website (www.osrtc.in) for information of all concerned.

[Signature] 04/01/2020
General Manager (A)
OSRTC, Bhubaneswar

TERMS & CONDITIONS.

1. The rate quoted should remain valid for three years starting from the date of award of the order.
2. The tenderer should be a registered firm/Proprietorship/public & private organisation.
3. The advertisement material should be approved by the corporation authorities before printing.
4. The General Manger(A) ,OSRTC reserves the right to impose any other condition considering necessary in the interest of the Corporation.
5. The General Manger(A),OSRTC reserves the right to reject any or all the quotations without assigning any reason thereof.
6. The EMD amount will be forfeited in case of violation of terms and conditions and failure in execution of work.
7. The EMD amount of successful bidder will be converted to security deposit and for the rest bidders, the EMD amount will be refunded.
8. The security amount will be refunded to successful bidder after completion of stipulated contract period without any interest, subject to final adjustment if any.
9. The security amount will be forfeited in case of violation of terms and conditions and failure in execution of work.

Application format

1. Name of the firm/Proprietorship/
public & private bodies:-
2. Correspondence Address:-
3. Mob/ phone & Fax No.:-
4. E-mail Address :-
5. GST No.:-
6. Income Tax clearance certificate:-
7. Price to be paid per vinyl sticker per Sqft. In Rs _____/-
in words (_____) only including GST.

Place:

Date:

Signature with Seal